

**U.S. DEPARTMENT OF COMMERCE
BUREAU OF INDUSTRY AND SECURITY
EMERGING TECHNOLOGY TECHNICAL ADVISORY COMMITTEE**

CHARTER

1. **Advisory Committee's Official Designation.** Emerging Technology Technical Advisory Committee.
2. **Authority.** The Emerging Technology Technical Advisory Committee (ETTAC or Committee) is mandated by the Export Control Reform Act of 2018 (ECRA) (50 U.S.C. §§ 4801-4852). It was established, and its charter is being renewed, in accordance with the Federal Advisory Committee Act (FACA), as amended (5 U.S.C. § 1001 *et seq.*), except that, as mandated by Section 1758(f)(5) of ECRA (50 U.S.C. § 4817(f)(5)), subsections (a)(1), (a)(3), and (b) of Section 10 and Sections 11, 13, and 14 of the FACA¹ shall not apply to the Committee.
3. **Objectives and Scope of Activities.** The objectives of the Committee are to advise and assist the Department on policies authorized by Sections 1752 and 1758 of ECRA (50 U.S.C. §§ 4811 and 4817, respectively), including the interagency process described in Section 1758(a) of ECRA (50 U.S.C. § 4817(a)) and the identification of emerging and foundational technologies that may be developed over a five-year period or a ten-year period. The Committee will be forward leaning, focusing on the use of technologies and projecting their likely effects on the future for national security, the U.S. defense industrial base, and the overall health and competitiveness of the U.S. economy.
4. **Description of Duties.** The Committee functions solely as an advisory body in accordance with the provisions of the FACA and ECRA. Operations of the Committee will be overseen by the Assistant Secretary for Export Administration (Assistant Secretary) in consultation with the Under Secretary for Industry and Security (Under Secretary). The Committee will provide advice to the Department with respect to matters listed above in Section 3.

The Chairperson (Chair) will prepare an annual plan, in coordination with the Designated Federal Officer (DFO), and an annual report, including a summary of the Committee's efforts and recommendations, consistent with Section (h) of Supplement No. 2 to 15 C.F.R. Part 730 and the policy of the Freedom of Information Act, 5 U.S.C. § 552(b).

5. **Agency or Federal Officer to Whom the Committee Submits Its Recommendations.** The Committee shall report to the Under Secretary, through the Assistant Secretary, Bureau of Industry and Security (BIS), U.S. Department of Commerce, in accordance with the Secretary of Commerce's (Secretary) delegation of authority under Department Organization Order (DOO) 10-16 and assigned functions within BIS under DOO 50-1.

¹ References to FACA section numbers are as in Section 1758(f)(5) of ECRA. Sections 10, 11, 13, and 14 of the FACA are now codified at 5 U.S.C. §§ 1009, 1010, 1012, and 1013, respectively.

6. **Support.** The Office of Technology Evaluation, under the Deputy Assistant Secretary for Technology Security in Export Administration, BIS, will provide administrative support services for the Committee.
7. **Estimated Annual Operating Costs and Staff Years.** The estimated annual operating cost of the ETTAC is \$27,498, which includes an estimated 0.3 person-year of staff support. Committee members will not be compensated for their services, nor will they be reimbursed for travel, subsistence, or other expenses incurred by them in connection with their duties as members of the Committee.
 - a. Federal personnel and other Federal internal costs: \$27,498
 - b. Proposed payments to members and number of members: \$0; up to 50 members
 - c. Reimbursable costs: \$0
8. **Designated Federal Officer (DFO).** The Assistant Secretary, in consultation with the Under Secretary, will designate a full-time employee of BIS to serve as the DFO for the Committee in accordance with agency procedures. The DFO must:
 - a. Ensure the Committee's activities comply with the FACA, 41 C.F.R. Part 102-3, their agency administrative procedures, and any other applicable laws and regulations;
 - b. Approve or call all meetings of the Committee or subcommittee;
 - c. Approve all meeting agendas;
 - d. Attend all Committee and subcommittee meetings;
 - e. Adjourn any meeting when the DFO determines that doing so is in the public interest;
 - f. Chair any meeting when so directed by the Assistant Secretary;
 - g. Maintain information on Committee activities and provide such information to the public, as applicable; and
 - h. Ensure Committee members and subcommittee members, as applicable, receive the appropriate training (*e.g.*, FACA overview, ethics training) for efficient operation and compliance with the FACA and 41 C.F.R. Part 102-3.
9. **Estimated Number and Frequency of Meetings.** The Committee should meet not less frequently than every 120 days. Meetings and the work of the Committee shall be consistent with the provisions of Section 1758(f) of ECRA as well as the applicable provisions of the FACA.
10. **Duration.** The duration of the Committee is continuing, subject to the Termination section below.
11. **Termination.** Pursuant to Section 1758(f) of ECRA, the Committee is not subject to the termination provisions of the FACA. This charter shall terminate two (2) years from the date of its filing with the standing committees of the Senate and House of Representatives having legislative jurisdiction of the agency unless terminated earlier or renewed by proper authority.
12. **Membership and Designation.** All members are appointed by and serve at the pleasure of the Secretary.

- a. Membership shall not exceed 50 members.
- b. Industry members may not serve more than four consecutive years, consistent with Section (b) of Supplement No. 2 to 15 CFR Part 730.
- c. Members who do not attend four consecutive Committee meetings will have their membership terminated.

The Committee shall elect a Chair.

- a. The Secretary and/or the Under Secretary may recommend candidates for Chair for the Committee's non-exclusive consideration.
- b. The Chair's term shall be for two years. The Chair may be re-elected to an additional two-year term.

Members will be selected to ensure the Committee is balanced in terms of the points of view represented and the functions to be performed. Members will be selected based on applicable Department of Commerce guidance. Race or sex shall not be considered in the selection of the Committee's membership.

Members shall possess expertise in emerging technologies (e.g. advanced computing technologies, advanced manufacturing and materials, artificial intelligence and autonomy, biotechnology, quantum information technologies, etc.), export controls, national security policy, defense industrial base matters, academic research, manufacturing, software development, and other relevant fields, as appropriate, to fulfill the Committee's mission. To the extent feasible, the Department of Commerce will select a committee that is balanced to represent all significant facets of the industry involved, taking into consideration such factors as the size of the firms, their geographical distribution, and their product lines.

Non-federal members serve in a representative capacity and not as special government employees. Federal members serve as regular government employees and are responsible for ethics compliance through regular Department processes.

All members must already possess or otherwise obtain a Top Secret/Sensitive Compartmented Information (TS/SCI) security clearance, or a U.S. Department of Energy (DOE) Q clearance to perform their work on the Committee. Members who are in the process of obtaining a new or upgraded security clearance may participate in the portions of the Committee's work that are unclassified or that are commensurate with their current clearance level.

Members shall be required to sign a nondisclosure agreement (NDA) that covers Controlled Unclassified Information (CUI) and other nonpublic information as a condition of participation on the Committee.

Members shall not reference or otherwise utilize their membership on the Committee in connection with public statements made in their personal or professional capacities without a disclaimer that the views expressed are their own and do not represent the views of the Committee, the Department of Commerce, or the U.S. Government.

13. **Subcommittees.** The Assistant Secretary, in consultation with the Under Secretary, may create such subcommittees from among Committee members as may be necessary, subject to the provisions of the FACA, the FACA implementing regulations and applicable Department of Commerce guidance. Subcommittees must report back to the parent committee and must not provide advice or work products outside of the parent committee, including directly to the Department of Commerce. Subcommittee members must be approved by the Assistant Secretary.
14. **Recordkeeping.** Pursuant to Section 1758(f) of ECRA, Sections 10(b), 11, and 13 of the FACA, regarding Committee records, availability of transcripts, and reports to the Library of Congress, do not apply. The records of the Committee, formally or informally established subcommittees, or other subgroups of the Committee, shall be maintained in accordance with General Records Schedule 6.2, or other approved agency records disposition schedules, as applicable.
15. **Filing date.** The charter is filed on the date indicated below.

JENNIFER
HESCH

Digitally signed by
JENNIFER HESCH
Date: 2026.08.05
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8/05/2026

Acting Deputy Assistant Secretary for Administration
Performing the Non-Exclusive Functions and duties of
the Chief Financial Officer and Assistant Secretary
for Administration

Date

8/06/2026

Filing Date